

MINUTES

Program Review Committee

Date: 2/14/24

Committee Member	Present	Absent
Angela D'Amour, Dean of Student Engagement	x	
Bob Haring-Kaye, Professor of Physics	x	
Tim Loomer, Assistant VP of Institutional Research, Planning and Implementation	x	
Sandra Ritcher, Professor of Religious Studies	x	
Carolyn Mitten, Assistant Professor of Education	x	
Tatiana Nazarenko Dean of Curriculum and Educational Effectiveness	x	
Steve Rogers, Professor of Psychology		x
Diane Ziliotto, Associate Library Director and Special Collections Librarian, College Archivist	x	
Julian Paley, Recording Secretary, AMS Coordinator and Data Analyst	x	

Meeting started: 3:00

1. Prayer

Tim Loomer opened us up in prayer.

2. Minutes of January 24, 2023.

Minutes were approved unanimously with minor corrections.

3. Status of the team reports: Carolyn Sandy, Bob (RS)

- a. Carolyn has submitted the Philosophy report.
- b. Sandy has submitted the Art report.
- c. Religious Studies was revised and will be submitted to all full-time members of Religious Studies and to Tatiana Nazarenko at the end of the week.

4. Records

- a. All annual and six-year reports have received.
- b. English needs to submit action plan and will by the end of February
- c. The PRC needs to send reports back to E&B and athletics.

5. E&B annual assessment report: Diane, Carolyn, Tatiana

E&B was submitted their annual report later without permission. E&B annual report was not adequate. The report lacks hard data, data interpretation, suggested actions for improvements and does not use the annual report template properly.

6. Best seven-year and annual reports

- a. Religious Studies had the best six-year report and Steve Rogers will present the award in the upcoming faculty meeting.
- b. Education and Chemistry were nominated as the best annual reports. PRC will decide at the next PRC meeting who had the best annual report. Steve Rogers will present the award in the upcoming faculty meeting.

7. Modified version of the Alumni Survey (on the PRC-2023-24 Google Drive)

Blake Kent made modifications to the Alumni Survey. The program review committee went over the last half of the survey this meeting. Some changes made by Blake Kent were approved and will be incorporated in the Alumni Survey Template

8. Other Business

None

Meeting adjourned: 4:55 pm

