

**MINUTES**  
**General Education Committee**  
**February 11, 2025**  
**8:30 a.m. - 10:00 a.m.**  
**Montecito Room**

**Members present:** Gregg Afman (Professor of Kinesiology), Heather Keaney (Professor of History), Jana Mayfield Mullen (Director, Library & Information Services), Tatiana Nazarenko (Dean of Curriculum and Educational Effectiveness), Tara Sturges (Recording Secretary, Associate Registrar), Telford Work (Chair, Professor of Religious Studies)

**Absent:** Michelle Hardley (Registrar)

**I. Prayer – Heather Keaney**

**II. The minutes from January 28, 2025**

The minutes from January 28, 2025 were approved.

**III. GE Senior Survey update**

The dean of curriculum and educational effectiveness updated the committee members on the GE Senior Survey, confirming that student leaders David Shiang, Grace Burgess, and Sara Francis will assist with the revision and implementation of the survey. The survey will go out to all graduating seniors this week, and an incentive of an Amazon gift card will be offered to students willing to provide their emails along with their responses.

**IV. GE Proposal to the Academic Senate: Update**

The revised GE Committee proposal to decouple the WI and SI requirements passed in Academic Senate, and the proposal was introduced to department chairs at their recent meeting. The next step will be for the chair of the GE Committee and the vice-chair of Academic Senate to present the proposal to the full faculty.

**V. Oral Comm Submission Form (Google Drive)**

The chair of the GE Committee presented a revised version of Oral Comm submission form and suggested that a similar form be constructed for some other GEs to clarify submission requirements and smooth the process for faculty wishing to submit their courses for review. Committee members agreed that this revised form would serve these purposes and discussed which GE areas to prioritize.

**VI. History-162 syllabus; History-162 Submission Form**

After discussion, the committee unanimously approved the updated version of HIS-162 to fulfill the Thinking Historically GE requirement. A committee member will contact the instructor with this update and suggestions for minor revisions to the syllabus.

**VII. JRD GE assessment update (Google Drive)**

The committee discussed revisions and additions for the faculty and student drafts of the JRD GE assessment. It was particularly suggested that questions involving the tenability of the certification criteria and SLOs be added to the faculty version to discover barriers they may be experiencing. The student version should include questions regarding SLOs, as well, to obtain feedback from their perspective. The dean of curriculum and educational effectiveness will revise the survey and bring it back to the committee for review.

**VIII. SPA-200 syllabus; SPA-200 Submission Form; SPA-Memorandum**

After discussion, the committee unanimously approved the SPA to fulfill the Modern Foreign Language GE requirement. A committee member will contact the instructor with this update and suggestions for minor revisions to the syllabus.

**IX. Other Business**

None.

Respectfully submitted,

Tara Sturges